

# ***SC DEPARTMENT OF CORRECTIONS***

## ***-JOB POSTING NOTICE (EOE)-***

OPENING DATE: 07/08/16

CLOSING DATE: UNTIL FILLED

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SCDC INTERNAL TITLE: SGT II

SCDC POSITION #: 016578

HOURS/WEEKLY: 040.00 SHIFT SCHEDULE: 02 WORK TIME: 0600 AM - 0400 PM

LOCATION: MCCORMICK CORRECTIONAL INSTITUTION, MCCORMICK (MCCORMICK) LEVEL 3

STATE JOB TITLE: CORRECTIONAL OFFICER II

STATE JOB CLASS: JD35

PAY BAND/LEVEL: 04 D

BAND: 04 SALARY RANGE \$ 026988 - \$ 049932 SPECIAL INCENTIVE: YES

HIRING SALARY RANGE: \$ 030363 - \$ 039201 SCEIS POSITION #: 61017959

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### MINIMUM AND ADDITIONAL REQUIREMENTS:

A HIGH SCHOOL DIPLOMA AND EXPERIENCE IN CORRECTIONAL,  
SECURITY OR POLICE WORK.

TWO YEARS EXPERIENCE IN CORRECTIONAL, SECURITY OR POLICE WORK.

CERTIFIED BY THE TRAINING ACADEMY AND COMPLETION OF THE BASIC  
SUPERVISORY COURSE WITHIN SIX MONTHS OF ENTRY INTO THE POSITION.

### DESCRIPTION OF DUTIES:

UNDER GENERAL SUPERVISION, ASSISTS IN INSTRUCTING AND DIRECTING  
INMATES IN A PROGRAM OF DISCIPLINE & SAFETY IN A CORRECTIONAL  
FACILITY. PROVIDES SECURITY ASSISTANCE IN THE SUPERVISION OF A  
COMPLEX INDUSTRIAL OPERATION (MODULAR PRODUCTS/UPHOLSTERY - MCCORMICK  
CORRECTIONAL INSTITUTION). OVERSEES TOOL INVENTORY AND DISTRIBUTION TO  
ENSURE A SAFE AND SECURE ENVIRONMENT.

### COMMENTS:

\*\*UNTIL FILLED\*\*